



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
BUDGET WORK SESSION
MONDAY, APRIL 25, 2022 – 6:30 PM
OXFORD CITY HALL**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Lynn Bohanan – Councilmember
Laura McCanless – Councilmember
Mike Ready – Councilmember
Jim Windham – Councilmember
Jeff Wearing – Councilmember

STAFF PRESENT:

Marcia Brooks – City Clerk/Treasurer
Bill Andrew – City Manager
Jody Reid – Maintenance Supervisor
Stacey Mullen – Deputy City Clerk

OTHERS PRESENT:

Agenda (Attachment A)

1. Mayor's Announcements

None.

2. Consideration of Finance Software Upgrade (Attachment B)

Staff with the City of Oxford have done extensive research on several vendors to purchase a new financial software package for the City. The least expensive system over a five-year period is BS&A. The City Council members asked for the opinions of staff. They want to ensure that the best program is chosen for the staff because they will be the ones using it. The lowest price should not be the only consideration.

The City Council and staff agreed that the Harris product should be removed from consideration due to the struggles during implementation of the last program and the continuing issues with the company.

Marcia Brooks was asked to check on the storage cost for Edmunds and BS&A, and cloud services provider for Edmunds. She was also asked to check on project management modules in both systems and to get more details on the civic engagement capabilities of BS&A. She was also asked to get some feedback from other cities using both packages.

Ms. Brooks and Bill Andrew are recommending that the initial purchase of the software come from FY 2022 Capital funds. A budget amendment will be needed. The City

Council will vote on the purchase of staff's recommendation at the May City Council meeting.

3. **Review of FY 2023 Budget** (Attachment C)

City Council members discussed several items in the Operating and Capital budgets. Mayor Eady advised that the Capital budget is mostly the same as last year's.

Jim Windham stated that the Capital budget should be wiped clean because it is essentially a wish list of items that have been carried forward for several years. He asked Mayor Eady TO plug the items from the list of projects shared at the April 18, 2022 Work Session into the Capital budget based on priority and allow the City Council to review the Capital budget after this is completed. They can then advocate for any removed projects they think should be added back.

Mayor Eady agreed to update the Capital budget as requested and distribute the results to the City Council.

4. **Other Business**

None.

5. **Work Session Meeting Review**

6. **Executive Session**

Mike Ready made a motion to enter Executive Session at 7:41 p.m. Lynn Bohanan seconded the motion. The motion was approved unanimously (7/0).

The City Council entered executive session to discuss a real estate matter.

Mike Ready made a motion to exit Executive Session at 7:49 p.m. Jim Windham seconded the motion. The motion was approved unanimously.

7. **Adjourn**

The meeting was adjourned by Mayor Eady at 7:49 p.m.

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer